

MEETING AGENDA
CLEARCREEK TOWNSHIP TRUSTEES
Government Center – 7593 Bunnell Hill Road
February 9, 2026 – 5:30 P.M.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. SPECIAL ACTIVITY

A. Oath of Office – Carrie Huff, BZA Alternate Member

IV. PUBLIC COMMENTS

V. ITEM/S TO BE REMOVED FROM THE CONSENT AGENDA*

VI. FISCAL BUSINESS

A. Fiscal Officer’s Report

VII. NEW BUSINESS

A. ADMINISTRATION

1. **RESOLUTION 5648** – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency
2. **RESOLUTION 5649** – A Resolution declaring personal property as surplus and approving an internet auction, direct sale, donation, disposal, or destruction of said personal property, dispensing with the second reading, and declaring an emergency
3. **RESOLUTION 5650** – A Resolution approving an annexation agreement between Clearcreek Township and the City of Springboro and dispensing with the second reading
4. **RESOLUTION 5651** – A Resolution to appoint Clearcreek Township resident Kimberly Ann Hensley to the Warren County Community Services, Inc. Board of Trustees, dispensing with the second reading, and declaring an emergency
5. Recommendation to reclassify part-time Parks Crewperson Hunter Wiseman as probationary, full-time effective February 14, 2026, subject to a one-year probation, at an hourly rate of pay of \$21.00
6. Recommendation to appoint the following applicants as seasonal Park Crewpersons, effective on their respective start dates, at the following hourly rates, pending acceptable pre-employment testing:
 - i. New Hire, Brogan Miller - \$15.00/hour
 - ii. Returning, Carl Chiles – \$18.50 per hour
 - iii. Returning, Matthew Warren - \$15.50/hour
 - iv. Returning, Nick Warren - \$15.50/hour

B. PLANNING & ZONING

1. **RESOLUTION 5652** – A Resolution determining that the maintenance of 3555 Mary Ann Drive constitutes a nuisance and ordering the removal of a junk vehicle after sufficient notice, dispensing with the second reading, and declaring an emergency

C. FIRE DISTRICT

1. Recommendation to accept the generous donation of \$1,000 to benefit the Fire District by Enterprise TE Products Pipeline Co., LLC

D. POLICE DEPARTMENT

1. Recommendation to accept the generous donation of \$1,000 to benefit the Police Department by Enterprise TE Products Pipeline Co., LLC

E. ROAD – Consent agenda

VIII. CONSENT AGENDA*

A. Fiscal Officer

1. Current Bills and Financial Report
2. Approval of Minutes – Special Meeting, January 27, 2026

B. Fire District

1. Recommendation to accept the employment resignation of part-time Fire Clerk and Communications Coordinator Jennifer Whittle effective February 12, 2026
2. January 2026 Monthly Report

C. Road

1. January 2026 Monthly Report

D. Planning & Zoning

1. January 2026 Monthly Report

E. Police

1. January 2026 Monthly Report

IX. STAFF UPDATES

- X. EXECUTIVE SESSION** – Pursuant to Ohio Revised Code 121.22(G)(3), to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action

XI. ADJOURN

* All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion and vote. Any Trustee may remove any item/s from the Consent Agenda by request. No second is required for the removal of any item/s. Items removed for separate discussion will be considered during the appropriate departmental section under New Business